

FISCAL YEAR
2021-2022
BUDGET

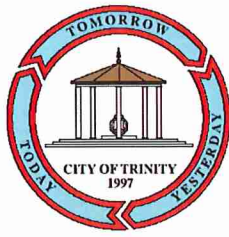
Adopted
June 14, 2021

Mayor
Richard McNabb

Council Members
Don Payne
Bob Hicks
Jack Carico
Tommy Johnson
Steve Lawing

City Manager/Finance Director
Debbie Hinson

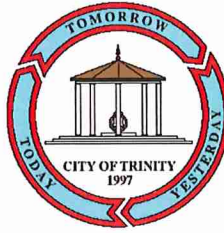
CITY OF TRINITY
PO Box 50
5978 NC Hwy. 62
Trinity, North Carolina 27370



CITY OF TRINITY
BUDGET
2021 - 2022

PREPARATION SCHEDULE

Proposed Budget prepared by the City Manager	April 19, 2021 April 22, 2021
Proposed Budget finalized by the City Manager	April 22, 2021
Preparation of Budget Documents	April 19, 2021 April 22, 2021
Proposed Budget submitted to City Council	April 22, 2021
Publish Notice of Budget Public Hearing	May 2, 2021
Public Hearing on Proposed Budget	May 10, 2021
City Council adoption of Budget	June 14, 2021



City Manager's Budget Message

May 10, 2021

To Mayor McNabb and other members of the Trinity City Council:

In accordance with North Carolina General Statute §159 – 11, I respectfully submit for your review and consideration the proposed budget for the City of Trinity for Fiscal Year 2021-2022.

The budget includes revenues and expenditures for all City funds:

- General
- Parks and Recreation
- Sewer Operation, Debt Service, Finch Farm Road, Steeplegate Lift Station/Force Main
- Sewer Connection Fee Reserve

For the seventeenth consecutive year, the ad valorem tax rate is proposed to remain at 10-cents per \$100 valuation.

The proposed budget is \$5,980,785. The budget is balanced with revenue from ad valorem tax, sales tax, telecommunications and local video programing receipts, state distributed Powell Bill funding which is restricted to road improvements, solid waste collection fees, development and inspection fees, lease receipts from the State Employees Credit Union for the ATM installed in the parking lot located at 6701 NC Highway 62, Trinity, and appropriations from the General Fund.

It also includes an appropriation from the Sewer Fund's Retained Earnings to subsidize debt payments and sewer capital project funds, and reimbursement funds. An appropriation from the Sewer Connection Fees Reserves for services performed to date for the future Steeplegate Lift Station and Force Main Project. Once financing is secured and approved the Council will be provided with a Capital Project Budget Ordinance for the entire project.

For the seventeenth consecutive year, this budget includes the dedication of seventy-five percent (75%) of the City's projected sales tax revenue to pay debt service on completed sewer projects, Trinity's share of the upgrade and expansion of Thomasville's wastewater treatment plant and additional sewer projects as may be approved by the City Council. Approximately 44% of the budget relates directly to expanding and operating Trinity's sewer system.

Expenditures

GENERAL FUND

The proposed 2021-2022 General Fund Budget is \$3,427,380 compared to the current year budget of \$2,968,225 and represents an increase of 15.47% percent.

This overall increase for the General Fund is shown in the following factors

1. The changes are listed below:

Governing Board	\$ (87)
Administration	\$ 93,437
Finance	\$ 1,010
Planning/Zoning	\$ 3,320
Public Buildings	\$ 6
Powell Bill	\$ 0
Public Safety (Animal Control)	\$ (4,864)
Fire Inspections	\$ 0
Law Enforcement	\$ 4,606
Project Safe Neighborhood	\$ 1,145
Public Works/Streets	\$ 0
Public Works/Sanitation	\$ 8,000
Public Works/Stormwater	\$ 8,390
Economic Development	\$ 0
Special Appropriations	\$ (3,039)
Contingency	\$ 67,593
General fund Transfers	\$ 279,638
Total	\$ 459,153

City Hall Reserve

The appropriation from General Fund to this reserve account was deleted from the prior year budget due to the uncertainty of revenue collection as a result of Covid 19. An appropriation of \$75,000.00 has been added back to the General Fund Budget in the respective department City Hall Reserve that is separate from the Regular General Fund and is shown below and is not included in the changes affecting the General Fund increase or decrease factors.

City Hall Reserve	\$ 75,000
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There are no General Fund Appropriations from Fund Balance in this Budget.

Sewer Fund

The following amounts are hereby appropriated in the Sewer Fund for the operation of the sewer utilities for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore approved for the City:

Salaries & Benefits	\$	160,150
(Salaries)		
(FICA)		
(Retirement)		
(Group Insurance)		
Worker's Comp	\$	4,000
Travel Training	\$	1,000
Technical and Legal Services	\$	23,000
Billing Fees and Treatment Charges	\$	628,500
Utilities	\$	70,000
Materials & Supplies	\$	15,000
Operations and Maintenance	\$	12,000
Contract Repairs	\$	78,500
Sewer Tap Expense	\$	7,000
Tap Fee Refunds	\$	1,000
Capital Construction	\$	16,000
Capital Outlay	\$	38,154
Contingency	\$	<u>44,908</u>
SUB-TOTAL ANNUAL OPERATIONS	\$	1,099,212
2021-2022 DEBT PMT Transfer	\$	1,284,259
<u>CONNECTION FEE RESERVE</u>	\$	<u>91,534</u>

TOTAL SEWER FUND EXPENDITURES	\$ 2,475,005
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Debt Payments are funded through 75% Sales Tax Transfer from the General Fund.
Appropriations from the Sewer Reserves are included as well for Capital Projects and annual operations if needed.

Sewer Appropriations Sales Tax and Sewer Connection	\$ 144,983
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Sales Tax Transfer	\$ 1,377,413
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<u>Total Transfers</u>	<u>\$ 1,522,396</u>
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Sewer Connection Fee Reserve \$ 91,534

Total Sewer Connection Fee Reserves \$ 91,534

Total Sewer Fund Expenditures	\$2,477,005
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REVENUES

General Fund

TAXES and FEES

Revenue projections are based on historical data and financial forecasts provided by City staff, Randolph County Tax Department, and the North Carolina League of Municipalities. It also takes into consideration proposed changes that may be made at the state level that may have a negative impact on municipal budgets.

Ad Valorem Taxes

The property tax rate for fiscal year 2021-2022 is proposed to remain at the current \$.10 per one hundred dollars (\$100) of property value. The budgeted ad valorem revenue, \$626,200 represents and is based on the total valuation of property for the purposes of taxation, with a collection rate of (94.5 %), the deduction of tax discounts, and the general economic environment.

Other taxes and fees

The State levies a \$2 per-ton “tipping tax” on municipal solid waste and construction and demolition debris that is deposited in a landfill in the state or transferred at a transfer station for disposal outside the state. Proceeds to cities are distributed at 18.75 percent on a per capita basis for solid waste management programs and services.

The Solid Waste Disposal is budgeted at \$4,570.00 in this budget.

Sales Tax Revenue is budgeted at the same collection projection. Current Year projected collections were considered along with information provided by the NC League of Municipalities in determining the 2021-2022-year projections.

Miscellaneous Fees and Assessments

Revenues generated from this category include Fees and Permits, Inspection Fees, Solid Waste Collection Fees, Interest Investment, and Miscellaneous Revenues. Total Revenues for these items total \$504,300. Revenues in this section reflect approximately a 2 % increase in projection over the current year budget.

Powell Bill

These state distributed monies are restricted to road work, sidewalks, and related items that meet the Powell Bill eligibility requirements for work completed on city-maintained streets located within the City Limits. Revenues in this section remain neutral no change in projection over the current year budget.

As the state moves forward this amount is also subject to change. Should changes be needed in this department they will be presented to the City Council for approval and changes reflected through Budget Amendments. All funding in this department is made by Powell Bill funds received by the state in the current year budget and from the balance of funds in the Powell Bill Fund Balance. No dollars are expended from any other revenue category in the General Fund.

The street assessments have expired and no revenues for this line item was included in this budget.

Fund Balance Appropriated

There are no General Fund Appropriations from Fund Balance in this Budget.

Investment Interest

The projected investment interest for the proposed 2021-2022 budget is \$2,000.00. The budgeted amount reflects the current financial environment, percentages available for government investment at the time this proposed budget was prepared, comparison of budget and projected actual collection in the 2021-2022 current budget year.

Parks and Recreation

Revenues in this account are generated by the ATM rental revenue received.

City Hall Reserve

The annual contribution to the City Hall Reserve in the amount of \$75,000.00 from General Fund has been included in this budget.

SEWER FUND

Annual Operations

Trinity's sewer system consists of eighty (80) plus miles of underground sewer pipe and eleven (11) pump stations. The system serves residential customers, commercial customers, Wheatmore High School, Trinity High, Braxton Craven and Trinity Elementary school. There are some new residential users due to the development in Bellawood Phase 2, Infill development, and future development of the Steeplegate Subdivision. Future growth estimates are included in the proposed budget.

The proposed budget for this fund reflects a rate increase in sewer treatment charges and will increase the current rate from \$13.44 per one thousand gallons or a minimum bill of \$ 26.87, to \$14.11 per one thousand gallons or a minimum bill of \$28.21 for 0 to 2,000 gallons for residents inside the city limits whose sewer charges are based on water usage. This is an increase of \$.67 per one thousand gallons or \$1.34 for sewer charges for usage of 0 to 2000 gallons.

The sewer flat rate will increase from \$53.74 per month to \$56.42 per month and indicates an increase of 2.68 per month.

This increase is proposed due to the continued increases in the costs charged for sewer treatment and the need to make our sewer operations become self-funded (no transfers from other funds.) The City of Trinity will experience a rate increase for sewer treatment cost this fiscal year. An increase is included in the sewer operational expenditures.

Sewer Fund Revenues

Total 3,852,418 and include the projected revenue increase received from the 5% increase in rates, 75% sales tax transfer from General Fund as shown in the Proposed Budget, an appropriation from Sewer Reserves, sewer tap fees, and interest on investments.

Sales Tax Revenues could exceed the budgeted amount, growth could occur creating additional sewer revenues, capacity fees, or tap fee revenues, and eliminate some of these transfers. Because of these unknown reasons, only the amount needed will be transferred at year end.

Sewer Connection Fee Reserve Fund

Monies in this fund consist of sewer connection fees paid in conjunction with new development. Use of these funds are restricted by City Ordinance §50.067 for construction of sewer system expansions, repairs, or renovations as deemed necessary to improve or expand the sewer system.

Sewer Rates and Fee Schedules

The Proposed Sewer Rate and Fee Schedule for 2021-2022 is an attachment to the Budget. Adoption of this budget serves as approval of the Sewer Rates and Fees identified in the preparation of the proposed budget and will become effective upon adoption of the Proposed Budget.

CONCLUSION

This budget has been prepared in accordance with the provisions of N.C.G.S. §159-3, the Local Government Budget and Fiscal Control Act. It includes details and explanations of proposed budget items as well as a line by line comparison of the proposed budget and current budget.

A public hearing was held on May 10, 2021 during the Regular City Council meeting at which time the City Manager review this Proposed Budget. Due to legislative changes, this budget may not be immediately adopted but must allow time for Public Review following the public hearing or any time prior to meeting date scheduled for the adoption of this budget.

The Proposed Budget will be provided to Council for adoption at their Regular Council meeting to be held on Monday, June 14, 2021. Notice of submission of this budget and the public hearing was provided to the media as required by law.

A copy of this budget will be filed with the City Clerk and will be available for inspection at City Hall. It will also be placed on the City's web site and at the Archdale Public Library to facilitate its examination by our citizens on Friday, May 28, 2021.

Any comments that a resident of Trinity would like to make concerning the Proposed Budget and have read into the record should be directed to the City Clerk, at aderuyter@trinity-nc.gov or the City Manager at citymanager@trinity-nc.gov. Comments will be accepted until noon June 11, 2021.

In closing, I would like to express my sincere thanks and appreciation to the City Council. I also want to thank Lisa Beam, Finance Assistant for her assistance, dedication, and hard work she gave in the preparation of this Annual Budget.

Respectfully Submitted,

Debbie Hinson
City Manager /Finance Director



STEEPLEGATE LIFT STATION AND FORCE MAIN CAPITAL PROJECT ORDINANCE

BE IT ORDAINED by the City Council of the City of Trinity, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The projects authorized are for the construction of wastewater force main lines and upgrade to the Steeplegate wastewater pumping station to be financed by funds received from the American Rescue Plan Proceeds if allowed from these funds, SRF Loan Proceeds; as well as Revenues Received from Other Sources.

Section 2. The officers of the City of Trinity are hereby directed to proceed with the Projects as approved by the Local Government Commission and defined within the terms of the American Rescue Plan Proceeds, SRF documents and the budgeted projects contained herein.

REVENUES

Section 3. The following revenues are anticipated to be available to complete the following Phase:

67-91-3714-360	ARPA Grant	1,930,000
67-91-3980-980	SRF Funding	1,300,000
67-91-3990-900	Revenue from other Sources	<u>1,763,550</u>
		4,993,550

EXPENSES

Section 4. The following amounts are appropriated for expenses of the following projects as defined:

Steeplegate/Force Main Project

67-91-7140-190	Project Administration Costs	308,475
67-91-7140-194	Technical/Engineering Services	404,525
67-91-7140-695	Construction	3,567,125
67-91-7140-991	Contingency	<u>713,425</u>
		4,993,550

- Section 5.** The Finance Officer is hereby directed to maintain within these Project Funds specific detailed accounting records to provide the accounting to the grantor agency required by federal and state regulations.
- Section 6.** Requests for funds should be made to the grantor agency in an orderly and timely manner as funds are obligated and expenses incurred.
- Section 7.** The Finance Officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.
- Section 8.** The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this project in every budget submission made to this board.
- Section 9.** Copies of this Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.
- Section 10.** The City Manager is hereby authorized to transfer funds from one-line item to another line item without further approval by the Council, subject to the regulations of federal and state authorities.

Adopted this 14th day of June and included in the totals of the 2020-2021 Budget to be continued each consecutive year until complete.

Richard McNabb, Mayor

(City Seal)

Attest
Lisa Beam, Finance Assistant

City of Trinity
2021 - 2022 Budget
REVENUE SUMMARY

GENERAL FUND

POWELL BILL (restricted for streets/sidewalks)

Powell Bill	142,000
Int. on Investments	300
Assessment Receipts	0
App. From Powell Bill Fund Bal	19,300
*TOTAL	\$ 161,600

AD VALOREM TAXES

Ad Valorem Taxes	624,600
Int. on Taxes	1,600
TOTAL	\$ 626,200

SALES TAXES (75% restricted for sewer projects)

Sales Tax (Art 39)	553,500
1/2 Sale Tax (Art 40)	410,000
1/2 Sales Tax (Art 42)	289,050
1/2 Sales Tax (Art 44)	164,000
Article 44/Medicaid Swap - Hold Harmless	420,000
**TOTAL	\$ 1,836,550

OTHER TAXES

Solid Waste Disposal	4,570
Natural Gas Excise	10,000
Electricity Franchise	239,800
Telecommunications	11,500
Local Video Programming	32,860
TOTAL	\$ 298,730

FEES and ASSESSMENTS

Fees/Permits	17,000
Inspection Fees	0
Solid Waste Collection Fees	485,000
Assessments & Liens (non-PB eligible)	0
TOTAL	\$ 502,000

MISCELLANEOUS

Investment Interest	2,200
Recyclable Materials Sales	0
Misc Rev	100
Appropriation from Fund Balance	0
TOTAL	\$ 2,300

TOTAL UNRESTRICTED REVENUE	\$ 1,429,230
TOTAL RESTRICTED REVENUE	\$ 1,539,013
TOTAL GENERAL FUND	\$ 3,427,380

<u>Parks and Recreation Fund</u>		
*Open Space Fees (Restricted for Parks)		0
ATM Lease		3,300
Interest on Investments		100
***Transfer from General Fund		0
Appropriation from P & R Fund Balance		
TOTAL PARKS & RECREATION FUND	\$	3,400

<u>City Hall Reserve Fund</u>		
***Transfer from General Fund		75,000
Interest on Investments		0
TOTAL CITY HALL RESERVE FUND	\$	75,000

<u>WATER/SEWER FUND</u>		
Sewer billing		850,000
Inspection Fees		0
Sewer Tap Fees		11,000
Interest on Investments		75
Liens & Assessments - sewer taps		0
Sales Tax Tranfer to GF		1,377,413
Reimbursements		0
***Transfer from General Fund		0
Approp. From Retained Earnings		144,983
TOTAL	\$	2,383,471

<u>Sewer Connection Reserve Fund</u>		
Connection Fees		30,000
Interest on Investment		200
Approp From Retained Earnings		61,334
TOTAL	\$	91,534

<u>Water/Sewer Debt Service</u>		
***Sales Tax (transfer from Gen. Fund)		1,377,413
Interest on Investment		0
TOTAL	\$	1,377,413

WATER/SEWER FUND REVENUE	\$	861,075
***OTHER FINANCING SOURCES	\$	1,522,396
TOTAL WATER/SEWER FUND	\$	3,852,418

TOTAL ALL REVENUES/ALL FUNDS	\$	4,383,389
***TOTAL OTHER FINANCING SOURCES	\$	1,536,389
TOTAL ALL FINANCING SOURCES	\$	5,980,785

* Restricted Funds

** 75% restricted

***Transfers from other funds are considered other financing sources

**City of Trinity
2021-2022 Budget
EXPENDITURE SUMMARY**

<u>GENERAL FUND</u>	
Governing Board	55,500
Administration	525,115
Finance	40,390
Planning/Zoning/Code Enforcement	107,270
Public Buildings	48,770
Public Safety	168,264
Public Works/Streets & Streetlighting	131,200
Public Works/Stormwater	91,175
Public Works/Sanitation	528,700
Economic Development	11,000
Special Appropriations	180,983
TOTAL GENERAL OPERATIONS	1,888,367
Powell Bill	
Annual/Future Expenditures (RESTRICTED)	161,600
TOTAL Powell Bill	161,600
Transfers to Other Funds	
Transfers to Other Funds	1,377,413
TOTAL Transfers to Other Funds	1,377,413
TOTAL GENERAL FUND (excluding transfers)	\$ 2,049,967
TOTAL GENERAL FUND (including transfers)	\$ 3,427,380

<u>Parks & Recreation Fund</u>		
Park Land (RESTRICTED)		0
Materials and Supplies		50
Utilities		650
Contracted Services		100
Donations		1,375
Recreation		1,225
Park Project - Local Match for Grant		0
TOTAL P&R RESERVE FUND	\$	3,400

<u>City Hall Reserve Fund</u>		
Annual/Future Expenditures		75,000
TOTAL CITY HALL RESERVE FUND	\$	75,000

<u>WATER/SEWER FUND</u>		
Salaries & Benefits		165,150
Technical, Contract and Legal Services		23,000
Billing and Treatment Charges		629,500
Utilities		70,000
Operations and Maintenance		143,654
Construction		23,000
Contingency		44,908
TOTAL SEWER OPERATIONS	\$	1,099,212

<u>Sewer Connection Reserve Fund</u>		
Transfer to Sewer Lift Station		44,000
Transfer to Future Asset Reserves		17,334
Annual/Future Expenditures		30,200
TOTAL SEWER CAPACITY RESERVE FUND	\$	91,534

<u>Water/Sewer Debt Service</u>		
Sewer Dept Payment		1,284,259
TOTAL WATER/SEWER DEBT SERVICE	\$	1,284,259

TOTAL WATER/SEWER FUND	\$	2,475,005
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TOTAL ALL EXPENDITURES	\$	5,980,785
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**City of Trinity
2021-2022 Budget**

REVENUE DETAIL

GENERAL FUND

Account Number	Description	Budget
POWELL BILL (restricted for streets and sidewalks)		
10-00-3000-300	Powell Bill	142,000
10-00-3000-380	Int. on Inv.Powell Bill	300
10-00-3000-610	Assessment Receipts	0
	Apprp From PB Fund Bal	19,300
	TOTAL RESTRICTED	\$ 161,600
AD VALOREM TAXES		
10-00-3100-003	Ad Valorem Taxes (current year)	565,000
10-00-3100-100	Ad Valorem Taxes (prior years)	2,500
10-00-3110-003	RC Vehicle Tax (current year)	65,000
10-00-3110-100	RC Vehicle Tax (prior years)	100
10-00-3120-100	Discount on Taxes	(8,000)
10-00-3130-100	Int. on Taxes	1,600
	TOTAL	\$ 626,200
SALES TAXES (75% restricted for sewer projects)		
10-00-3231-100	Sales Tax (Art 39)	553,500
10-00-3232-100	1/2 Sale Tax (Art 40)	410,000
10-00-3233-100	1/2 Sales Tax (Art 42)	289,050
10-00-3234-100	1/2 Sales Tax (Art 44)	164,000
10-00-3235-100	Article 44 Hold Harmless	420,000
	RESTRICTED	1,377,413
	UNRESTRICTED	459,138
	TOTAL	1,836,550
OTHER TAXES		
10-00-3236-100	Solid Waste Disposal	4,570
10-00-3324-200	Natural Gas Excise	10,000
10-00-3324-200	Electricity Franchise	239,800
10-00-3281-100	Telecommunications	11,500
10-00-3281-100	Local Video Programming	32,860
	TOTAL	\$ 298,730
FEES and ASSESSMENTS		
10-00-3345-400	Fees/Permits	17,000
10-00-3450-401	Inspection Fees	0
10-00-3832-500	Solid Waste Collection Fees	485,000
10-00-3832-600	Assessments & Liens (non-PB eligible)	0
	TOTAL	\$ 502,000
MISCELLANEOUS		
10-00-3831-800	Investment Interest	2,200
10-00-3832-501	Recyclable Materials Sales	0
10-00-3840-000	Misc. Rev	100
	TOTAL	\$ 2,300
	TOTAL UNRESTRICTED REVENUES	\$ 1,888,368
	TOTAL RESTRICTED REVENUES	\$ 1,539,013
	TOTAL GENERAL FUND REVENUES	\$ 3,427,380

General Fund Revenue Detail
City of Trinity Annual Budget
2021-2022

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

Governing Board

Account Number	Description	Budget
10-00-4110-121	Salaries	15,300
10-00-4110-181	FICA	1,000
10-00-4110-192	Professional Services	15,000
10-00-4110-260	Materials & Supplies	1,200
10-00-4110-290	Special Events	1,000
10-00-4110-310	Travel/Training	2,000
10-00-4110-450	Ins. General Liability	4,000
10-00-4110-491	Dues & Subscriptions	10,000
10-00-4110-499	Contributions	1,000
10-00-4110-693	Randolph County Elections	5,000
TOTAL		\$ 55,500

Explanation of Expenditures

Salaries	Mayor and Council Members.
Professional Services	Retainer for City Attorney; additional legal fees.
Materials & Supplies	Office Supplies.
Special Events	City sponsored public events.
Travel/Training	Educational opportunities for Mayor and Council members.
Ins. General Liability	Public officials liability insurance with NCLM.
Dues & Subscriptions	Dues for NC League of Municipalities, UNC School of Government, Piedmont Triad Council of Governments.
Contributions	Volunteer appreciation events; grants decided on per-request basis.
Randolph County Elections	Cost to hold elections.

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

ADMINISTRATION

Account Number	Description	Budget
10-00-4120-121	Salaries Full-time	250,000
10-00-4120-127	Salaries Intern/Temporary	-
10-00-4120-181	FICA	19,375
10-00-4120-182	Retirement	28,500
10-00-4120-183	Group Insurance	66,690
10-00-4120-186	Workman Compensation	3,250
10-00-4120-189	Unemployment	2,000
10-00-4120-191	Professional Services	6,000
10-00-4120-251	Vehicles/Fuel	10,000
10-00-4120-253	Vehicles/Parts	3,500
10-00-4120-254	Vehicles/Maintenance	1,500
10-00-4120-260	Materials & Supplies	7,000
10-00-4120-290	Furniture	1,500
10-00-4120-310	Travel/Training	2,500
10-00-4120-321	Telephone/Internet	13,500
10-00-4120-325	Postage	2,500
10-00-4120-329	Information Technology	39,500
10-00-4120-331	Utilities	25,000
10-00-4120-352	Equip. Repair & Maint.	1,000
10-00-4120-391	Advertising - Legal	2,000
10-00-4120-392	Newsletter	6,000
10-00-4120-430	Leases	12,000
10-00-4120-450	Insurance/ General Liability	2,500
10-00-4120-451	Insurance/Property	8,500
10-00-4120-452	Insurance/Vehicle	2,600
10-00-4120-454	Insurance/Bond	1,500
10-00-4120-455	Blanket Bond	500
10-00-4120-491	Dues & Subscriptions	1,200
10-00-4120-500	Equipment	3,000
10-00-4120-510	Capital Outlay	2,000

TOTAL	\$	525,115
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**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

Explanation of Expenditures

Salaries Full-time	Administrative staff (five full-time employees).
Salaries Intern/Temporary	Temporary employee or intern.
FICA	Payroll withholding (employer's portion: 7.65%).
Retirement	Match for employee retirement payments (8.95%).
Group Insurance	Health, dental, life, short-term disability insurance for City employees.
Workman Compensation	Coverage for City employees.
Unemployment	Unemployment Compensation
Professional Services	Contract services, computer services, administrative consultants, in-house training.
Vehicles/Fuel	Fuel costs for City owned vehicles.
Vehicles/Parts	Cost of parts for repair of City owned vehicles.
Vehicle/Maintenance	Maintenance of City owned vehicles.
Materials & Supplies	Office supplies (disposable).
Furniture	Desks, chairs, tables, book cases, file cabinets, lamps.
Travel/Training	Education and training for employees; professional seminars, conferences.
Telephone	Phones (land line and mobile) and fax.
Internet/Road Runner	Cable Internet services.
Postage	Correspondence, minutes and agenda packets, rezoning notifications.
Information Technology	Web hosting; domain name registration; custom site design; software licenses and subscriptions; custom software programming.
Utilities	Electricity, heating oil, natural gas, water service for City buildings.
Equipment Repair & Maint.	Office equipment repair & maintenance agreements.
Advertising	Legal and administrative; non-zoning public hearings
Newsletter	Production costs (two issues/year) including postage.
Leases	Copier, postage machine.
Insurance/General Liability	Coverage for City as entity and employees.
Insurance/Property	Building and contents coverage (City property); pump stations.
Insurance/Vehicle	Insurance premiums for City vehicles.
Insurance/Bond	For Mayor, Council members and staff.
Blanket Bond	For City officials and employees.
Dues & Subscriptions	Professional organizations and periodicals.
Equipment	Electronic equipment.
Capital Outlay	Capital equipment purchases.

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

FINANCE

Account Number	Description	Budget
10-00-4130-191	Professional Services	28,290
10-00-4130-260	Office Supplies	100
10-00-4130-630	Tax collection Fees	12,000
TOTAL		\$ 40,390

Explanation of Expenditures

Professional Services	Annual audit, miscellaneous bookkeeping.
Office Supplies	Office Supplies.
Collection Fees	1.5% fee charged by Randolph County for collection of taxes. Fees for credit/debit payments.

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

PLANNING and ZONING

Account Number	Description	Budget
10-00-4191-121	Salaries	49,225
10-00-4191-181	FICA	3,775
10-00-4191-182	Retirement	5,600
10-00-4191-183	Group Insurance	7,020
10-00-4191-190	Professional Services	19,500
10-00-4191-192	Professional - Legal	6,700
10-00-4191-260	Materials & Supplies	1,350
10-00-4191-310	Travel/Training	1,100
10-00-4191-391	Advertising	1,200
10-00-4191-430	Leases	7,500
10-00-4191-440	Computer Services	1,100
10-00-4191-510	Capital Outlay	3,200
TOTAL		\$ 107,270

Explanation of Expenditures

Salaries	Planning Department salaries - 2 full time.
FICA	Payroll withholding (employer's portion: 7.65%).
Retirement	Match for employee retirement payments (8.95%).
Group Insurance	Health, dental, life, short-term disability insurance for city employees.
Professional Services	Code enforcement (legal process).
Professional- Legal	Attorney Fees. Contracted services for technical services such as development plan reviews; development of site, master, and small area plans; ordinance development and revision; feasibility studies; grant development.
Materials & Supplies	Printer Supplies (ink & paper) for maps, code enforcement software updates.
Travel/Training	Education and training; professional conferences and seminars.
Leases	Map & Scanner Copier Lease
Computer Services	GIS data acquisition.
Capital Outlay	Capital equipment purchases.

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

PUBLIC BUILDINGS

Account Number	Description	Budget
10-00-4194-194	Technical/Engineering	500
10-00-4194-210	Cleaning & Non-office Supplies	1,500
10-00-4194-240	Supplies	500
10-00-4194-359	Repair and Maintenance	32,945
10-00-4194-410	Facilities Rental	200
10-00-4194-441	Security Monitoring	1,800
10-00-4194-442	Pest Control	800
10-00-4194-443	Contract Services	6,525
10-00-4194-590	Capital Outlay	3,000
10-00-4194-600	Capital Projects	1,000
TOTAL		\$ 48,770

Explanation of Expenditures

Technical/Engineering	Architectural, engineering and general contractor services.
Cleaning & Non-office Supplies	Cleaning supplies for public buildings.
Supplies	Longer lasting supplies (carpet, blinds, fixtures, hardware, etc.).
Repair and Maintenance	Repair, maintenance and renovations.
Facilities Rental	Rental Charges for City storage and meetings.
Security Monitoring	Buildings' security systems and monitoring.
Pest Control	Pest control.
Contract Services	Office Cleaning; grounds maintenance; fire extinguisher service.
Capital Outlay	Large item purchases.

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

PUBLIC SAFETY

Account Number	Description	Budget
10-10-4210-260	Animal Control Supplies	-
10-10-4210-693	Animal Control Annual Contract	21,664
10-10-4220-260	Supplies	-
10-10-4220-693	Fire Inspections/Contract	10,120
10-10-4220-694	Law Enforcement/Contract	135,335
10-10-4220-695	RC Safety Net	1,145
TOTAL		\$ 168,264

Explanation of Expenditures

Animal Control Supplies	Miscellaneous supplies.
Animal Control Contract	Contract with Randolph County.
Law Enforcement Supplies	Miscellaneous supplies.
Law Enforcement	Contract with Randolph County Sheriff's Dept.; 1 deputy; 40 hours/week.
Fire Inspections/Contract	Contract fire inspections.

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

POWELL BILL

Account Number	Description	Budget
10-20-4500-121	Salaries	13,000
10-20-4500-181	Fica	1,000
10-20-4500-182	Retirement	1,320
10-20-4500-183	Group Insurance	1,136
10-20-4500-194	Professional Services	20,000
10-20-4500-591	Fiscal Year Expenditures	125,144
TOTAL		\$ 161,600

Explanation of Expenditures

Salaries	Partial Salaries 3 FT Employees
	Payroll withholding
Fica	(employer's portion: 7.65%)
	Match employee retirement
Retirement	pmts (8.95%)
	Coverage for City Employees
Group Insurance	
Professional Services	Road design, inspections, contract services for road maintenance.
Fiscal Year Expenditures	Roadway repairs and construction, bike paths, snow removal, roads to pump stations.

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

PUBLIC WORKS/STREETS

Account Number	Description	Budget
10-20-4510-186	Worker's Comp	4,000
10-20-4510-241	Signage	5,000
10-20-4510-260	Materials/Supplies	1,200
10-20-4510-331	Street Lighting	110,000
10-20-4510-430	Equipment Lease	1,500
10-20-4510-491	MPO Membership	2,000
10-20-4510-550	Capital Outlay	5,000
10-20-4510-600	Contracted Services	2,500
TOTAL		\$ 131,200

Explanation of Expenditures

Worker's Comp	Coverage for City Employees
Signage	Street signs.
Materials/Supplies	Miscellaneous supplies.
Street Lighting	Continuation of citywide streetlight implementation.
MPO Membership	Metropolitan Planning Organization membership.
Equipment Lease	Lease/Rental of Equipment
Contracted Services	Evaluation of streets for acceptance into City system, consulting services, and construction contracting
Capital Outlay	Partial cost of additional City truck

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

PUBLIC WORKS/SANITATION

Account Number	Description	Budget
10-20-4512-199	Billing Fees	38,000
10-20-4512-200	Tipping Fees	130,000
10-20-4512-260	Materials/Supplies (Sanitation)	200
10-20-4512-261	Materials/Supplies (Public Works)	3,500
10-20-4512-443	Contract Services	335,000
10-20-4512-444	City Haul	20,000
10-20-4512-550	Capital Outlay	2,000
TOTAL		\$ 528,700

Explanation of Expenditures

Billing Fees	Cost to outsource trash/recycling billing
Tipping Fees	Fees charged by landfills for solid waste disposal
Contract Services	Contract for solid waste collection & disposal
Materials/Supplies	Sanitation supplies and Public Work Supplies
City Haul	Annual Clean up for
Capital Outlay	Equipment purchases

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

PUBLIC WORKS/STORMWATER

Account Number	Description	Budget
10-20-4511-121	Salaries	25,500
10-20-4511-181	FICA	2,000
10-20-4511-182	Retirement	3,000
10-20-4511-183	Group Insurance	14,040
10-20-4511-194	Professional Services	30,000
10-20-4511-260	Materials/Supplies	200
10-20-4511-310	Travel/Training	1,250
10-20-4511-430	Rental Equipment	750
10-20-4511-550	Capital Outlay	2,365
10-20-4511-600	Contracted Services	12,070
	TOTAL	\$ 91,175

Explanation of Expenditures

Salaries	Salaries - (shared w/sewer).
FICA	Payroll withholding (employer's portion: 7.65%).
Retirement	Match for employee retirement payments (8.95%).
Group Insurance	Health, dental, life, short-term disability insurance for city employees.
Materials/Supplies	Supplies for water quality monitoring and activities.
Travel/Training	Education and training; professional conferences and seminars.
Rental Equipment	Rental equip truck/backhoe and other equip. as needed
Contracted Services	Stormwater inspections/engineering services, illicit discharge detection and elimination, public education.
Capital Outlay	Capital equipment purchases.

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

ECONOMIC DEVELOPMENT

Account Number	Description	Budget
10-40-4920-299	Miscellaneous Expenditure	5,000
10-40-4920-491	EDC Allocation	6,000
TOTAL		\$ 11,000

Explanation of Expenditures

Miscellaneous Expenditure	Miscellaneous economic development expenditures.
EDC Appropriation	Annual allocation for Randolph County Economic Development Corporation.

GENERAL FUND

SPECIAL ALLOCATIONS

Account Number	Description	Budget
10-80-9810-611	Archdale Library Contributions	5,000
10-80-9810-697	Archdale-Trinity Family YMCA	-
10-80-9810-698	Archdale/Trinity Chamber	5,000
10-80-9810-699	Randolph County Seniors	10,126
10-80-9810-991	Contingency	160,857
TOTAL		\$ 180,983

Explanation of Expenditures

Archdale Library	\$5,000 for books and materials.
Archdale/Trinity Chamber	Chamber activities marketing Trinity.
Randolph County Seniors	Elderly nutrition program serving Trinity residents.
Archdale-Trinity YMCA	Building fund and recreational programs.
Contingency	Unexpected expenses.

**City of Trinity
2021-2022 Budget**

EXPENDITURE DETAIL

GENERAL FUND

TRANSFERS

Account Number	Description	Budget
10-80-9220-983	City Hall Reserve Fund	75,000
	Transfer to W/S Fund	-
10-60-9140-700	Transfer to Sewer Debt	1,377,413
	Transfer to Capital Projects	-

TOTAL	\$ 1,452,413
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Explanation of Expenditures

W/S Debt Service	75% of sales tax revenue to pay debt on Sewer Phases 2 -5 and portion of upgrade and expansion of Thomasville wastewater treatment plant.
Sewer Fund (Operations)	Equipment purchase for sewer operations
City Hall Reserve Fund	Savings for future City Hall.

**City of Trinity
2021-2022 Budget**

CITY HALL RESERVE FUND

REVENUES

Account Number	Description	Budget
10-00-3980-980	Transfer from General Fund	75,000
10-00-3980-800	Interest on Investments	0
TOTAL		\$ 75,000

EXPENDITURES

Account Number	Description	Budget
10-80-9810-992	Annual/Future Expenditures	75,000
TOTAL		\$ 75,000

Explanation of Expenditures

10-80-9810-992	Annual/Future Expenditures
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**City of Trinity
2021 - 2022 Budget**

PARKS AND RECREATION FUND

REVENUES

Account Number	Description	Budget
20-80-3613-490	ATM Lease	3,300
20-80-3613-800	Interest on Investments	100
20-80-3990-900	Appropriation from P & R Fund Balance	
20-80-3980-980	Transfer from General Fund	
TOTAL	\$	3,400

EXPENDITURES

Account Number	Description	Budget
20-80-4521-260	Materials & Supplies	50
20-80-4521-331	Utilities	650
20-80-4521-443	Contracted Services	100
20-80-4521-499	Donations	1,375
20-80-4521-580	Recreation	1,225
TOTAL		3,400

Explanation of Expenditures

Restricted for parkland development	Parkland development rec. from dev.
Materials & Supplies	Miscellaneous supplies
Utilities	Water and electric service
Contracted Services	Maintenance of public spaces
Recreation	Park and recreation activities - annual and future
Donations	Provision of Community Events

City of Trinity
2021 - 2022 Budget
WATER/SEWER FUND

REVENUES

Account Number	Description	Budget
62-91-3710-500	Sewer Billing	850,000
62-91-3711-530	Inspection Fees	-
62-91-3713-520	Sewer Tap Fees	11,000
62-91-3831-800	Interest on Investments	75
62-91-3832-631	Liens & Assessments - sewer taps	-
62-91-3980-982	Sales Tax Transfer from GF	1,377,413
62-91-3992-890	Reimbursements	-
62-91-3990-980	Approp. - Retained Earnings	51,829
62-91-3980-981	*Transfer from General Fund	-
TOTAL		\$ 2,290,317

EXPENDITURES

Account Number	Description	Budget
62-91-7140-121	Salaries	105,000
62-91-7140-181	FICA	8,050
62-91-7140-182	Retirement	12,000
62-91-7140-183	Group Insurance	35,100
62-91-7140-186	Worker's Comp	4,000
62-91-7140-192	Legal Services	3,000
62-91-7140-194	Technical & Contract Services	20,000
62-91-7140-199	Billing Fees	23,000
62-91-7140-260	Materials and Supplies	15,000
62-91-7140-310	Travel Training	1,000
62-91-7140-331	Utilities	70,000
62-91-7140-332	Fuel Oil & Generator Maintenance	2,000
62-91-7140-335	Consumption Charges	605,500
62-91-7140-352	Pump/Meter Station Maintenance	10,000
62-91-7140-360	Sewer Tap Expense	7,000
62-91-7140-441	Pump Station Inspection/Monitoring	-
62-91-7140-443	Sewer Tap Refund	1,000
62-91-7140-500	Capital Construction	16,000
62-91-7140-550	Capital Outlay	38,154
62-91-7140-600	Contract Repairs	78,500
62-91-7140-991	Contingency	44,908
TOTAL		1,099,212

City of Trinity
2021 - 2022 Budget

Explanation of Expenditures	
Salaries Full-time	Salaries shared with Public Works & PB
FICA	Payroll withholding (employer's portion: 7.65%).
Retirement	Match for employee retirement payments (11.35%).
Group Insurance	Health, dental, life, short-term disability insurance for City employees.
Worker's Comp	Coverage for City Employees
Legal Services	Legal Services.
Engineer/Tech. Svc.	Engineering, contract and technical services.
Billing Fees	Costs per agreement w/Davidson Water.
Materials and Supplies	Miscellaneous supplies.
Travel/Traveling	Education and training for employees
Utilities	Electric/water service at pump and meter stations.
Fuel Oil & Gen. Maintenance	Fuel & maintenance for pump station generators.
Consumption Charges	Cost for wastewater treatment.
Pump/Meter Station Maint.	Agreement w/Thomasville; Pump/Meter Station grounds maintenance.
Sewer ROW Maintenance	Annual expenses.
Sewer Tap Expense	Tap installation.
Pump Station	Agreement w/Thomasville.
Capital Construction	Major repairs per Capital Improvement Plan.
Capital Outlay	Equipment
Contingency	Unexpected expenses.

**City of Trinity
2021 - 2022 Budget**

WATER/SEWER DEBT SERVICE FUND

EXPENDITURES

Account Number	Description	Budget
62-91-7140-750	T-Ville WWTP Upgrade	498,168
62-91-7140-751	Phase 2 Sewer Debt Payment	100,757
62-91-7140-752	Phase 3 Sewer. Debt Payment	258,920
62-91-7140-758	Phase 4	224,938
62-91-7140-759	AARA Stimulus	52,571
62-91-7140-760	Phase 5 Sewer BAN	148,905
TOTAL		\$ 1,284,259

Explanation of Expenditures	
T-Ville WWTP Upgrade	Debt Payment
Phase 2 Sewer Debt Payment	Debt Payment
Phase 3 Sewer. Debt Payment	Debt Payment
Phase 4Sewer Debt Payment	Debt Payment
AARA Stimulus	Debt Payment
Phase 5 Sewer Debt Payment	Debt Payment

**City of Trinity
2021 - 2022 Budget**

**SEWER CONNECTION RESERVE FUND
REVENUES**

Account Number	Description	Budget
63-91-3714-530	Connection Fees	30,000
63-91-3831-800	Interest on Investment	200
63-91-3980-300	Approp From Retained Earnings	61,334
TOTAL		\$ 91,534

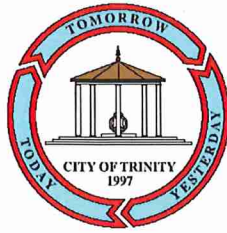
EXPENDITURES

Account Number	Description	Budget
63-91-9200-599	Annual/Future Expenditures	30,200
63-91-7140-761	Transfer to Future Asset Reserves	17,334
63-91-7140-762	Transfer to Steeplegate LS/FM	44,000
TOTAL		\$ 91,534

Explanation of Expenditures

Restricted by City Ordinance § 50.067 for construction of sewer system expansions or

Transfer to W/S Fund Annual/Future Expenditures	Renovations/Maintenance per Capital Annual expansion projects; Savings for future.
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CITY OF TRINITY FY 2021-2022 BUDGET ORDINANCE

BE IT ORDAINED by the City Council of the City of Trinity, State of North Carolina:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the City government and its activities for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this City:

Governing Board	\$ 55,500
Administration	525,115
Finance	40,390
Planning and Zoning	107,270
Public Buildings	48,770
Public Safety	168,264
(Law Enforcement)	
(Fire Inspections)	
(Animal Control)	
Public Works Streets	131,200
Public Works Stormwater	91,175
Public Works Sanitation	528,700
Economic Development	11,000
Special Appropriations	180,983
(A-T Chamber of Commerce)	\$ 5,000)
(Library)	5,000)
(Randolph County Seniors)	10,126)
(Archdale-Trinity Family YMCA)	
(Contingency)	160,857)
 Powell Bill Funds	 161,600
Transfers to Other Funds	1,377,413
TOTAL	\$3,427,380

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

Current Year's Real Property Taxes	\$ 565,000
Discount on Taxes	-8,000
Current Year's Motor Vehicle Taxes	65,000
Prior Years' Real Property Taxes	2,500
Prior Years' Motor Vehicle Taxes	100
Penalties and Interest on Taxes	1,600

Powell Bill Funds	161,300
Interest on Powell Bill Funds	300
Street Assessment Receipts	0
Franchise, Utilities Taxes	298,730
Charges for Current Services	502,100
Sales Tax	1,836,550
Other Revenues	0
Interest on Investments	2,200
Fund Balance Appropriation	0.00
TOTAL	\$ 3,427,380

Section 3. The following amounts are hereby appropriated in the City Hall Reserve Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022 in accordance with the chart of accounts approved for the City:

Annual/Future Expenditures	\$ 75,000
TOTAL	\$ 75,000

Section 4. It is estimated that the following revenues will be available in the City Hall Reserve Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021:

Transfer from General Fund	\$ 75,000
Interest on Investments	0
TOTAL	\$ 75,000

Section 5. The following amounts are hereby appropriated in the Parks and Recreation Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022 in accordance with the chart of accounts approved for the City:

Materials & Supplies	\$ 50
Utilities	650
Contracted Services	100
Recreation	1,225
Donations	1,375
TOTAL	\$ 3,400

Section 6. It is estimated that the following revenues will be available in the Parks and Recreation Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

ATM Lease	\$ 3,300
Interest on Investments	\$ 100
Transfer from General Fund	\$ 0
TOTAL	\$ 3,400

Section 7. The following amounts are hereby appropriated in the Sewer Fund for the operation of the sewer utilities for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore approved for the City:

Salaries & Benefits	\$ 160,150
(Salaries)	
(FICA)	
(Retirement)	
(Group Insurance)	
Worker's Comp	4,000
Travel Training	1,000
Technical and Legal Services	23,000
Billing Fees and Treatment Charges	628,500
Utilities	70,000
Materials & Supplies	15,000
Operations and Maintenance	12,000
Contract Repairs	78,500
Sewer Tap Expense	7,000
Tap Fee Refunds	1,000
Capital Construction	16,000
Capital Outlay	38,154
Contingency	44,908
SUB-TOTAL	\$ 1,099,212
Debt Payments	<u>1,284,259</u>
Total Sewer	\$ 2,383,471

Section 8. It is estimated that the following revenues will be available in the Sewer Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

Billing Receipts	\$ 850,000
Inspection Fees	0
Tap Fees	11,000
Interest on Investments	75
Transfer from General Fund	0
Appropriation from ST Retained Earnings	144,983
Sales Tax Transfer from General Fund (75%)	<u>1,377,413</u>
TOTAL	\$ 2,383,471

Section 9. The following amounts are hereby appropriated in the Sewer Connection Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore approved for the City:

Transfer to Future Asset Reserves	\$ 17,334
Transfer to Sewer Lift Station	44,000
Annual/Future Expenditures	<u>30,200</u>
TOTAL	\$ 91,534

Section 10. It is estimated that the following revenues will be available in the Sewer Connection Fee Reserve Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

Sewer Connection Fees	\$ 30,000
Interest on Investment	200
Appropriation from Sewer Connection Fee Reserve	<u>61,334</u>
TOTAL	\$ 91,534

Section 11. There is hereby levied a tax at the rate of 10 cents (\$0.10) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2021, for the purpose of raising the revenue listed "Current Year's Real Property Taxes" and "Current Year's Motor Vehicle Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$662,011.32 and an estimated rate of collection of 94.5%.

Section 12.

The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- She may transfer amounts up to \$1,000 between objects-of-expenditure within a department with an official report on such transfers at the next regular meeting of the City Council.
- She may transfer amounts up to \$1,000 between departments within the same fund with an official report on such transfers at the next regular meeting of the City Council
- She may not transfer amounts between funds nor from any contingency appropriations within a fund.

Section 13. Copies of the Budget Ordinance shall be furnished to the Finance Officer for direction in the performance of her duties.

Adopted by the City Council of the City of Trinity, North Carolina upon a motion to approve the budget as written by _____, seconded by _____ on this the _____ day of June 2021. The vote was recorded as ____ yes, ____ no, with _____ absent.

Richard McNabb, Mayor

Attest:

Annette deRuyter, City Clerk